

1

Click Order Forecast

- A. Login
- B. Click **Menu**
- C. Expand (+) **Supplies**
- D. Click **Order Forecast**

2

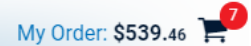
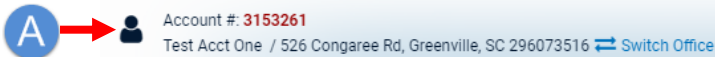
Set the Current Forecast Range

- A. Set the Current Forecast Range in weeks (default settings: -2 to 2) and click **Submit**
- B. The **Order Forecast** will show items that you should purchase **NOW**, in the **PAST**, and in the **FUTURE**

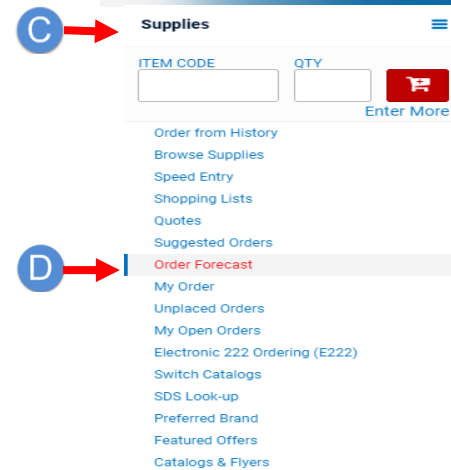
3

Re-Order

- A. Enter Re-Order **quantity**
- B. Click **Add to Order**



ORDER FORECAST



To view the Order Forecast based on the items you have purchased, select the Forecast Range and click the Submit button.

Set Current Forecast Range in weeks: to:

Show Images Show Pricing

NOW					
Description	How Often to Reorder (Weeks)	Item Status	Price	Re-Order Qty	Last Purchased
Coban Wrap Elastic Bandage 2"x5yd Tan Non-Sterile Ea (7777993) 3MMED (1582)	28	●	\$	<input type="text"/>	1 CA on 10/25/2016
PAST					
Description	How Often to Reorder (Weeks)	Item Status	Price	Re-Order Qty	Last Purchased
Elastic Self-Adhesive Bandage 2x5yd Colorpack Non-Sterile 12/Bx (5841448) ALLEG (CAH25LFCP)	11	●	\$	<input type="text"/>	2 CA on 11/9/2016
FUTURE					
There are no items in this range.					

To see your Annual Order Processing Cost Savings opportunities, please [click here](#).