

# Web Tutorial: Print Barcodes from Custom eCatalog

A

LOGIN

Create an Online Account

What can we help you find?



Within Items Purchased



Menu



Shop



My Account

B

1

## Print barcodes

- A. Login
- B. Go to My Account
- C. Click Custom E-Catalogs
- D. Click View/Modify
- E. Click Print Barcodes

Home / My Account / Custom E-Catalogs

Create, view or modify Custom E-Catalogs for the items you buy on a regular basis.

**Note:** Changes to the catalogs will not appear until the next business day.

- Statements & Payments +
  - Orders +
  - My Profile +
  - Site Administration +
  - Custom Order Messages +
  - Controlled Substance Info +
  - Custom E-Catalogs +
  - My PracticePRIVILEGES
- LOGOUT

C

CUSTOM E-CATALOGS: (2)

SORT BY: E-Catalog Name

E-Catalog Name	Created by	Number of Items	Date Created	Last Modified Date	
Breast Surgeon Clinic	RHOWELL	34	8/7/2015	1/12/2018	View/Modify Assign Users
Holy Cross eCat	michael.kogan@henryschein.com	2754	8/23/2017	5/3/2018	View/Modify Assign Users

View/Modify



Assign Users

D

Back to top

CREATE NEW E-CATALOG

Items

Categories

Item Code:

Preferred

ADD

DOWNLOAD CATALOG / TEMPLATE

UPLOAD CATALOG / TEMPLATE

CATALOG REPORT WITH PRICES

Add all items from Order History

Add all items from a Shopping List

Print Barcodes

E

Supplies: (29)

Show Images

Filter: All

Sort By:

Last Modified Date

## 2

### Select a barcode report

Select a barcode report type to display products within your custom E-Catalog.

The screenshot shows the Henry Schein Medical website interface. At the top left is the Henry Schein Medical logo. To its right is the 'Rely on Us' logo. Further right are icons for printing and closing. Below the logos is a note: 'Note: If you have a large number of products within your custom E-Catalog, these reports may take a few minutes to display.' This is followed by a link to the 'User Guide' for printing instructions. The main content area is titled 'Select a barcode report type to display products within your custom E-Catalog.' and contains five options, each with a barcode icon and a description:

- Item Quantity Barcodes**: Print a list of item quantity barcodes to scan item quantities.
- Barcode Labels: [alphabetically](#) / [category](#) / [manufacturer](#)**: Print barcode labels for products listed in your Custom E-Catalog list. We recommend using Avery 5160, 5260, 5810, 5960 labels for printing.
- Barcode Tags: [alphabetically](#) / [category](#) / [manufacturer](#)**: Print barcode tags for products in your Custom E-Catalog list.
- Barcode List: [alphabetically](#) / [category](#) / [manufacturer](#)**: Print barcode report for products in your Custom E-Catalog list.
- Barcode List with Image: [alphabetically](#) / [category](#) / [manufacturer](#)**: Print barcode report with image for products in your Custom E-Catalog list.

At the bottom of the interface, there is a note: 'To view PDF files, you need to have Adobe Acrobat Reader®. [Click here for a free download.](#)' Below this note is the 'Get Adobe Reader' logo.